



**AMERICAN LEGION NEWPORT HARBOR POST  
291  
215 15<sup>th</sup> Street, Newport Beach, CA 92663  
GENERAL MEETING MINUTES  
Wednesday, 11 September 2024**

Meeting called to order at approximately 1914 hrs.

hoursThe Colors were advanced.

Invocation: Chaplain Barry Butzloff

Pledge of Allegiance: Commander Brian Fleming Jr.

POW/MIA Ceremony: Walter Roberts

Recited the Preamble of the Constitution of The American Legion: lead by Commander Brian Fleming Jr.

**ROLL CALL:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Brian Fleming Jr., Commander               | <input checked="" type="checkbox"/> Lawrence Brown, Judge Advocate | <input checked="" type="checkbox"/> Jon Reynolds, M.a.L.   |
| <input checked="" type="checkbox"/> Ernest Alonso., 1 <sup>st</sup> Vice Cmdr. | <input checked="" type="checkbox"/> Bob Wine, Finance Officer      | <input checked="" type="checkbox"/> Walter Roberts, M.a.L. |
| <input checked="" type="checkbox"/> Ray Ricard, 2 <sup>nd</sup> Vice Cmdr.     | <input checked="" type="checkbox"/> Mike Mailman, Sgt-at-Arms      | <input checked="" type="checkbox"/> Mike Berdine, M.a.L.   |
| <input checked="" type="checkbox"/> David Heinle, 3 <sup>rd</sup> Vice Cmdr.   | <input checked="" type="checkbox"/> Cory Vigil, Service Officer    | <input checked="" type="checkbox"/> Mike Schubert, M.a.L.  |
| <input checked="" type="checkbox"/> Evin Planto, Jr. Past Cmdr.                | <input checked="" type="checkbox"/> Barry Butzloff, Chaplain       | <input type="checkbox"/> Nick Giordano, M.a.L.             |
| <input checked="" type="checkbox"/> David Zamudio, Adjutant                    | <input checked="" type="checkbox"/> Johnny Arganda Historian       | <input checked="" type="checkbox"/> David Zamudio, M.a.L.  |

**Excused:** Nick Giordano

**Unexcused:**





**QUORUM held.**

**Honored Guests:**

- No Guest

**Reports from Legion Family Members & Other Guests:**

**Auxiliary- 1<sup>st</sup> Vice President - Dana Johnston**

	<b>American Legion Auxiliary Unit 291</b>		<b>American Legion Auxiliary Unit 291</b>
<p><b>Blood Drive</b> Mon, Oct. 14<sup>th</sup> 10am – 4pm</p>		<p><b>Birthday Party</b> Sunday Oct. 20<sup>th</sup></p>	

**Auxiliary President, Mary Beth Martin (cont.) –**



**American Legion Auxiliary Unit 291**

**Sun, Oct. 27<sup>th</sup>**  
**11am – 1pm**  
**Main Hall**

**Halloween**  
 KIDS PARTY  
 Trick or Treat

Haunted House, Bingo, Games, and Crafts, Snacks, Pizza & Drinks



**American Legion Auxiliary Unit 291**

**AMERICAN LEGION AUXILIARY**

**Renewals**  
 - Online or 800#

**New Members**  
 - Opened September 1

**2025 Membership = 342**

**Sons of the American Legion – Tim Sullivan, Commander**

- 2024 Membership at 100%
- 9/11 Memorial: Very Successful, we catered by TK Burger, live band, and the park will be lined with all the names who were lost during this tragic event.
  - Banners of who we lost and who we have lost since then will remain posted for 1 more month.
  - December Boat Parade tickets go on sale 10/1/2024.

**American Legion Yacht Club – Rear Commodore Chris Huey**

- Membership is over 1000 members



**American Legion Yacht Club**  
**Rear Commodore Chris Huey**



**American Legion Yacht Club**  
**Rear Commodore Chris Huey**



- **Welcome New Legionnaires**
  - Only American Legion Post in U.S. with a Yacht Club
  - No boating experience necessary
  - Do not need to own a boat



- **American Legion Yacht Club Assets**
  - Sailboat- free use after certification
  - Race Committee Boat- Valor- Harbor cruises
  - Whaler- shuttle
  - (3) 1 meter Model Yachts
  - Duffy Electric Boat



**American Legion Yacht Club**  
**Rear Commodore Chris Huey**



**Activities**

1. Youth Sailing Classes
2. Assistance with Adult Sailing Classes
3. Regattas and Ocean Series Racing
4. Summer Race Series (Sundowners) & (Model Yachts)
5. Cruise outs—Dana Point, Emerald Bay, Long Beach
6. Duffy Rally
7. Opening Day Ceremony
8. Sailing for the Visually Impaired
9. Paddleboard Race
10. Old Glory Boat Parade
11. Christmas Boat parade
12. Dive and Snorkel Club
13. Harbor Raft Ups
14. Monthly Social Events
15. Other club reciprocity



**SOCIAL MEDIA**

Follow us on Facebook and our website [www.ALYC.com](http://www.ALYC.com)

Honor Guard – Vice Commander- Mike Mailman



### Post 291 Honor Guard / Color Guard

- 49 events completed in 2024
- 6 additional pending for the month
- 23 active members
- 1 New Recruit



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#### General Membership Meeting Minutes:

- Commander Fleming for a motion to be put on the table to approve the 14 August 2024 General Membership Meeting Minutes.
- A motion was made to approved the minutes of the 14 August 2024 General Meeting.
  - M/S/No D/ MC- Motion Carries Unanimously

#### Correspondence

- None

#### Officer Reports:

##### Commander Brian Fleming Jr.

- Commander Fleming Jr. discuss the improvements to the Post and congratulates the Honor Guard for their 4<sup>th</sup> consecutive National Title win at Nationals.



### 2024 National Champions National Commander's Color Guard



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### Marina Electrical Box Secured



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**Commander Brian Fleming Jr. (cont.)**



**Approved Vinyl Fence entry at Marina Dock**



**Noise Decibel Meter Installation**



**Termite Tenting Sheds and one new replacement**



**Gate Parking Arm and Housing Replacement**



**Renovation, with a new roof, for the Marina Bathroom and Storage Building.**



**Adjutant David Zamudio**

- No Report

**Officer Reports (cont.)**

**1<sup>st</sup> Vice Cmdr. Ernest Alonso**



**1<sup>st</sup> Vice Commander**

- **Current Post Membership = 4,209 Legionnaires**
- **Current Membership Numbers for 2025 @ National = 2141 (49.66%)**
  - 2024-2025 Goal = 4,311
  - 2,170 more needed to reach our goal.
  - Good thru 2024 = 2,068
  - New Members 2025 = 67 2024 = 375
  - 35 more new members this month

**2<sup>nd</sup> Vice Cmdr. Ray Ricard-**

- Discussed role of 2<sup>nd</sup> Vice Commander
- Discussion of upcoming events and for members to look at the Events Calendar on website.

**3<sup>rd</sup> Vice Cmdr. David Heinle-**

- No Report

**Jr. Past Cmdr. Evin Planto –**

- No Report

**Finance Officer Bob Wine – Post Financial Operations.**



**Post 291  
Financial Statements**

**Membership and Business Summary  
For the Seven Months Ended  
July 31, 2024**



**Newport Harbor Post 291  
Condensed Business & Membership Revenue & Expenditures  
Seven Months Ended 7/31/24 and 7/31/23**

	7 Months ended 7/31/24	7 Months ended 7/31/23	Difference
<b>Business:</b>			
Revenue	\$ 2,164,694.00	\$ 1,830,781.00	\$ 333,913.00
Expenditures	2,306,230.00	2,047,117.00	259,113.00
<b>Net of Revenue and Expenditures</b>	<b>(141,536.00)</b>	<b>(216,336.00)</b>	<b>74,800.00</b>
<b>Membership:</b>			
Revenue	505,776.00	430,926.00	74,850.00
Expenditures	588,956.00	566,002.00	22,954.00
<b>Net of Revenue and Expenditures</b>	<b>(83,180.00)</b>	<b>(135,076.00)</b>	<b>51,896.00</b>
<b>Combined Totals</b>	<b>(224,716.00)</b>	<b>(351,412.00)</b>	<b>126,696.00</b>
Facility Fees	155,903.00	212,550.00	(56,647.00)
<b>Net Revenue and Expenditures</b>	<b>\$ (68,813.00)</b>	<b>\$ (138,862.00)</b>	<b>\$ 70,049.00</b>

**Officer Reports (cont.)**

Newport Harbor Post 291 Restaurant P&L Statement (Condensed) One Month Ended July 31, 2024				
	Actual		At Market	
<b>Sales:</b>				
Food	\$ 162,445.00	49.97%	\$ 216,593.00	48.84%
Beverage	149,820.00	46.08%	214,028.00	48.26%
Hall Rental	10,250.00	3.15%	10,250.00	2.31%
Other	2,580.00	0.79%	2,580.00	0.58%
<b>Total Sales</b>	<b>325,095.00</b>	<b>100.00%</b>	<b>443,451.00</b>	<b>100.00%</b>
<b>Cost of Sales:</b>				
Food	60,256.00	37.09%	60,256.00	27.82%
Beverage	38,549.00	25.73%	38,549.00	18.01%
Other Direct Costs	17,139.00	5.27%	17,139.00	3.86%
<b>Total Cost of Sales</b>	<b>115,944.00</b>	<b>35.66%</b>	<b>115,944.00</b>	<b>26.15%</b>
<b>Labor:</b>				
Staff & Management	91,875.00	28.26%	91,875.00	20.72%
Employee Benefits	31,350.00	9.64%	31,350.00	7.07%
<b>Total Payroll</b>	<b>123,225.00</b>	<b>37.90%</b>	<b>123,225.00</b>	<b>27.79%</b>
<b>Other Expenses:</b>				
Direct Operating Expenses	36,037.00	11.09%	36,037.00	8.13%
G&A Expenses	49,313.00	15.17%	49,313.00	11.12%
<b>Total Other Expenses</b>	<b>85,350.00</b>	<b>26.25%</b>	<b>85,350.00</b>	<b>19.25%</b>
<b>Restaurant Operating Income (Loss)</b>	<b>\$ 576.00</b>	<b>0%</b>	<b>\$ 118,932.00</b>	<b>27%</b>

**Historian Johnny Arganda**

- No Report (absent)


**Sergeant at Arms Mike Mailman-**

- Reminded Membership of the rules of the Parking lot.
- Reminder of the decorum of leaving a meeting with your cover, saluting the flag when leaving and entering the hall.

**Chaplin Barry Butzloff**

- Read message to membership of how bitterness can consumer a person.
- Read from Hebrews Chapter 12, Verse 15

**Service Officer Cory Vigil**



**Service Officer- Donations Committee**

**AL291 E-Committee Minutes**  
Thursday, September 5th, 2024


**Donation Committee:** Cory Vigil, Ray Ricard and Barry Butzloff.

**Veterans Served in August 2024: VEAF**

1. ARMY Vet requested auto repair for \$675.99.
2. ARMY Vet requested assistance with rent for \$948.68.
3. NAVY Vet requested bedding & hygiene for \$272.60.
4. NAVY Vet requested a battery for her vehicle at \$111.89.
5. NAVY Vet requested assistance with vehicle repair for \$234.95.
6. ARMY Vet requested assistance for 7 days at the motel for \$770.00.
7. NAVY Vet requested rental assistance for \$510.00.
8. USMC Vet requested a baby chair and other items for \$491.18.
9. ARMY Vet requested assistance with a vehicle in tow for \$370.00.
10. NAVY Vet requested assistance with 2-day hotel stay for \$220.00
11. ARMY Vet requested motel assistance for 3 days at \$330.00.
12. ARMY Vet requested additional 4 days at motel for \$440.00

\$5375.29

Lyft & Gas & Grocery Cards - \$2064.31




**Service Officer- Donations Comm (cont.)**

Service Officer Account-

- \$1,000.00 Iwo Jima Golf Tournament
- \$372.16 USVETS Women's Makeover Event
- \$525.00 Arthritis Foundation
- \$1000.00 VAREP Golf Tournament
- \$500.00 North Orange County Vet Center Back to School Event
- \$600.00 Shell Cards
- \$1100.00 Grocery Cards
- \$547.59 Coffee Talk

**Total - \$5644.75**

**OFFICER REPORTS (cont.)**



### Service Officer June Report

Monthly Update for Service Officer	for the Sept 5, 2024 E-Board			
	2023 Actuals	2024 Budget	2024 Actual thru Aug 31	% of 2024 Budget thru Dec 31
6510 Donations				
6519 Honor Guard	7,478.36	2,500.00	1,310.99	52%
6521 Unrestricted Service Officer Expense	114,718.13	78,000.00	30,520.00	39%
6523- SO Discretionary		2,000.00	10,080.68	504%
6522 Restricted VEAF expense	129,645.07	65,000.00	77,731.60	120%
6515 Oratorical				0%
6510 Donations other	60,978.76	50,000.00	9,500.00	19%
<b>Total 6510 expenses</b>	<b>312,820.32</b>	<b>197,500.00</b>	<b>129,143.27</b>	<b>65%</b>
4520 VEAF current balance			<b>33,683.22</b>	
Aug Donations Out			3944.75	
Aug VEAF Donations Out			7439.6	

**Judge Advocate Lawrence Brown**

- No Report

**Members at Large –**

Jon Reynolds.- No Report

Walter Roberts- No Report

Mike Berdine- No Report

Mike Schubert- Discussion on Flyer for Welcome Home Vietnam which will take place at the end of March. Informed membership that American Legion will be sponsoring the Army / Navy Football game. This is a first!

Nick Giordano- No Report (excused)

David Zamudio- No Report

**Induction of New Members (total number: 35 )**

- Inductees Names read to membership
- Inductees were brought to the front of the stage.
- Motion presents to accept inductees.
  - M/S/No D/ MC- Motion Carries Unanimously
- Commander Fleming read rules and expectations to all new legionnaires.


**Unfinished Business**

- No Unfinished Business

**New Business cont. on next page**

## New Business

- Commander Fleming informs the membership of the need for amendments to 7.2.1.1 (Finance Committee) and 7.2.2.1 (House Committee)
  - Explains the composition would be amended to alleviate the mandate for the Adjutant to be on both committees and Chair the House Committee.
  - Explains this will be voted on in the October membership meeting.




### New Business

#### ByLaw Amendments

- 7.2. Standing Committees.
  - 7.2.1. Finance Committee.
    - 7.2.1.1. Composition. The Finance Committee shall be composed of the Finance Officer (as Chair), the Adjutant, and at least two Post Members in Good Standing selected by the Commander and approved by a majority of the Executive Committee. The Commander may also serve as an Ex Officio member of the Finance Committee
  - **REVISION**
    - 7.2.1.1. Composition. The Finance Committee shall be composed of the Finance Officer (as Chair), one additional elected officer, and at least two Post Members in Good Standing selected by the Commander and approved by a majority of the Executive Committee. The Commander may also serve as an Ex Officio member of the Finance Committee

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### New Business

#### ByLaw Amendments

- 7.2. Standing Committees.
  - 7.2.2. House Committee.
    - 7.2.2.1. Composition. The House Committee shall be composed of the Adjutant (as Chair), the Finance Officer, and at least four Post Members in Good Standing selected by the Commander and approved by a majority of the Executive Committee. The majority of House Committee members shall be elected officers of the Post. The Commander may also serve as an Ex Officio member of the House Committee.
    - **REVISION**
      - 7.2.2.1. Composition. The House Committee shall be composed of the Finance Officer, and at least five Post Members in Good Standing (one of which will be designated as the chair) selected by the Commander and approved by a majority of the Executive Committee. The majority of House Committee members shall be elected officers of the Post. The Commander may also serve as an Ex Officio member of the House Committee.

- Discussion from Legionnaire requesting if these can be posted on the website.

Good of the Legion cont. on next page



## Good of the Legion

- Jr. Past Commander Evin Planto discusses Medicare support.
- 1<sup>st</sup> Vice Commander announces upcoming Veteran's Coffee Talk.
  - Reminds new members that you can get a cover protector for \$10.00.
- Member at Large Walter Roberts informs membership of upcoming Marine Corp Ball on Nov. 2<sup>nd</sup>, tickets are \$75.00 and all are welcome to attend.
  - Attire is Formal.
  - Information is available on the AL 291 website.
- Judge Advocate Lawrence Brown recognized Commander Brian Fleming for his contribution helping train and support the Jackie Robinson Post Auxiliary unit.
  - Completed for the first time at Nationals and took 2<sup>nd</sup> place.
- Commander Fleming reminded membership to the VEAF Campaign.

**Chaplain Barry Butzloff** gives closing prayer.

**The Meeting was adjourned at 2038 hours.**