



**AMERICAN LEGION NEWPORT HARBOR POST 291
EXECUTIVE BOARD MINUTES
THURSDAY, 01 AUGUST 2024**

CALL TO ORDER: Appx. 1834 HRS

INVOCATION: Barry Butzoff, Chaplain

PLEDGE OF ALLEGIANCE: Commander Brian Fleming Jr.

ROLL CALL:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Brian Fleming Jr., Commander | <input checked="" type="checkbox"/> Lawrence Brown, Judge Advocate | <input checked="" type="checkbox"/> Jon Reynolds, M.a.L. |
| <input checked="" type="checkbox"/> Ernest Alonso., 1 st Vice | <input checked="" type="checkbox"/> Bob Wine, Finance Officer | <input checked="" type="checkbox"/> Walter Roberts, M.a.L. |
| <input checked="" type="checkbox"/> Ray Richard, 2 nd Vice | <input checked="" type="checkbox"/> Mike Mailman, Sgt-at-Arms | <input checked="" type="checkbox"/> Mike Berdine, M.a.L. |
| <input type="checkbox"/> David Heinle, 3 rd Vice | <input checked="" type="checkbox"/> Cory Vigil, Service Officer | <input checked="" type="checkbox"/> Mike Schubert, M.a.L. |
| <input checked="" type="checkbox"/> Evin Planto, Jr. Past Comm | <input checked="" type="checkbox"/> Barry Butzloff, Chaplain | <input type="checkbox"/> Nick Giordano, M.a.L. |
| <input checked="" type="checkbox"/> David Zamudio, Adjutant | <input type="checkbox"/> Johnny Arganda, Historian | <input checked="" type="checkbox"/> David Zamudio, M.a.L. |

Excused: Nick Giordano, David Heinle **Unexcused:** Johnny Arganda

INTRODUCTION OF GUESTS & GUEST COMMENTS:

Antionette Naddour , Executive Director and Founder (Veterans Legal Institute)

- Overview of program and request for possible sponsorship of table for 10 year Anniversary Gala.

Affiliates and Programs Reports:

- Auxiliary Unit 291 – Mary Beth Martin
 - Presentation on Membership Numbers (1950)
 - Silent Auction final numbers.
 - Presentation on Girls State.



American Legion Auxiliary Unit 291

Silent Auction
Profit \$3005

- Am Legion \$75
- ALYC \$210 Donated to VEAF



American Legion Auxiliary Unit 291

Department of California
Girls State
Chairman
Caroline Miller
Unit 291 Member



American Legion Auxiliary Unit 291

AMERICAN LEGION AUXILIARY

New Members

- Closed
- Opens September 1

- ❑ SAL Squadron 291 – Tim Sullivan
 - Current Membership 1860 with 29 New members.
 - Discussed sponsorship of 9/11 VRF Foundation.

- ❑ ALYC – Commodore– Dave Campagnari
 - Spoke on Membership and Upcoming Events
 - Overview of program for reciprocal Yacht Club guests.

American Legion Yacht Club

RECIPROCAL YACHT CLUB GUESTS

Local Yacht club members (inside Newport Harbor) are welcome to enjoy the American Legion Post 291 facilities once per month and may bring up to three guests.

Reservation necessary
You may make a reservation up to 30 days in advance. When you arrive, please sign in and show your current club membership card, your reservation and wear your name badge.

Reciprocity Reservations*

ALYC Reciprocity Yacht Club reservation

ALYC reservation

4 hr

215 15th Street , Newport Beach, CA

Reciprocal yacht club members are strongly encouraged to use this calendar to make reservations to visit the American Legion Yacht Club at the American Legion Post 291 (AL 291).

Select a Date & Time

July 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Time zone: Pacific Time - US & Canada (7:42am)

American Legion Yacht Club

RECIPROCAL YACHT CLUBS

Member Directory

Remember: "Rules of Courtesy" when visiting other Yacht Clubs. For detailed information on each club's reciprocity privileges, please contact them directly.

The American Legion Yacht Club maintains reciprocity privileges with the following Southern California Yacht Clubs:

Newport Beach Yacht Club 5099 Republic Dr Newport Beach, CA 92660 (949) 760-0221	
Newport Harbor Elks Lodge Yacht Club 3454 Via Oceanos Newport Beach, CA 92663 (949) 472-4120	All ALYC members must call to schedule and make sure one of the following individuals are available to sign them in and show them the website: Commodore Mike Baker: 407-501-3880 J. Staff Commodore RJ Green: 949-939-2289
Oceanside Yacht Club 1920 Harbor Drive North Oceanside, CA 92054 (760) 722-5751	
Pacific Corinthian Yacht Club 3000 S Harbor Blvd Oxnard, CA 93035 (805) 989-7292	
Pacific Mariners Yacht Club 13915 Pansy Way Marina Del Rey, CA 90292 (310) 823-9717	
Pierpoint Bay Yacht Club 1343 Sprecker Dr Ventura, CA 93001 (805) 644-6072	
Port Royal Yacht Club 555 N Harbor Dr Redondo Beach, CA 90277 (310) 372-3960	
Redondo Beach Yacht Club 210 Yacht Club Way	

Volunteer Opportunities and Sign Ups

Club Boats Training and Skipper Certification

Hi Kim perez,

Your ALYC reservation with ALYC Reciprocity Yacht Club reservation at 09:45am (Pacific Time - US & Canada) on Thursday, August 22, 2024 is scheduled.

Reciprocal yacht club members are strongly encouraged to use this calendar to make reservations to visit the American Legion Yacht Club at the American Legion Post 291 (AL 291). AL 291 hosts many events, and this calendar will block dates and times when reciprocal reservations are not available. By reserving this visit you agree to the following rules:

1. Reciprocal visitors must show their current yacht club membership card or official document and valid government issued identification to obtain access.
2. Reciprocal visitors shall wear their club's name badges (if provided by their club).
3. The reciprocal member may visit the ALYC up to one (1) time per month.
4. Each reciprocal visitor may be accompanied by three (3) additional guests.
5. All reciprocal member and guests must individually sign in on the AL 291/ALYC guest sign-in roster.

Please print this reservation confirmation to the AL 291 gate keeper or ALYC Ambassador upon arrival.

American Legion Post 291 frequently hosts special events which may limit available reservations.

Location: 215 15th Street , Newport Beach, CA.

- ❑ Honor Guard – Commander Brian Fleming Jr.

Post 291 Honor Guard / Color Guard

- 38 events completed in 2024
- 5 additional pending for the month
- National Convention for Competition
- 23 active members
- 1 New Recruit

Minutes Approval

- Executive Committee Minutes: July 02, 2024
 - Motion presented to approve minutes
 - Seconded
 - M/S/D/MC- Motion carries unanimously.

Correspondence

- Adjutant David Zamudio – none to report

Committee Reports

- House Committee- David Zamudio
 - Review of House Committee completed items and pending items to resolve.
- Finance Committee- Bob Wine
 - Review of committee meeting and review of June 30th and July 24th statements.

OFFICERS' REPORTS

COMMANDER- Brian Fleming Jr.

- Mentioned to Committee that if there are items at the Post that need to be addressed please email the House Committee.
- Marina Incident- female fell on the dock and had x-rays.
 - Husband spoke with Commander to continue to work on improvements to the docks.

ADJUTANT – David Zamudio

- No Report

1ST VICE COMMANDER – Ernest Alonso. – Membership

- No Report

2ND VICE COMMANDER – Ray Richard - Speaking about upcoming events and bands.

- Discussion on revision to Band Contract



2nd Vice Commander Ray Ricard

American Legion Post 291

215 EAST FIFTEENTH STREET, NEWPORT BEACH, CA 92663-4556

Band Performance Guideline

The following are instructions for bands playing at the American Legion Post 291. You, "the band leader" are required to read, agree-to and sign at bottom.

1. Sound System

Sound volume control is a requirement of the City of Newport Beach.

Bands performing at this Post are required to maintain volume restrictions. The sound will be monitored by 2nd Vice Commander, in his/her absence, Post Officers "OO" (Officer of the Day), Events Manager, and Bartenders. Should volume become a repetitive problem, the Band will cease playing immediately. **Future performances will be eliminated.**

Main Hall

- The Band is required to play Soft Music between the hours of 6:00 to 7:30 PM.
- 6:00 to 7:30 PM: Maximum decibels: 90
- 7:30 to 10:00 PM: Maximum decibels: 90
- For Friday Night "approximately" 8pm Bands must be able to play at least one patriotic song during the Flag ceremony (e.g., All Military Service Songs - Lee Greenwood's "Proud to be an America would substitute", Oh Beautiful, etc.)

Big Top Patio

- Anytime: Maximum decibels: 90
- Thursday Jazz 6:00-8:30
- Sat 1:00-5:00 (Summer Months) Daylight savings time Sat 12:00-4:00 (Winter Months)
- Sun 1:00-5:00 (Summer Months) Sun 12:00-4:00
- Friday Nights 6:00-9:30

Payment for performances

- Amount to be paid for performances will be agreed upon at the time of booking.
- American Legion Post 291 reserves the right to cancel at any time. Full payment will be made if cancellation notification is provided in less than 24 hours of the performance.
- Payment will be made by Check. Checks cannot be cashed at the bar.
- No prepayments. Payment will be made at the end of performance.

Breaks

- Breaks for Band members should be in accordance with industry standards. (No longer than 15 minutes each)
- **Must play entertainment music during break**

3. Parking

We will provide up to 4 parking spaces ONLY in our parking lot, for Band members only. (No guest parking)

4. Guests

Thursday Jazz Night. Bands will not be able to make reservations for guest due to this is our busiest night for members.

- For each performance, the Band is allowed 1 guest per band member.
- **Guests may NOT park in the Post Parking Lot**
- **Guests must leave after band performance since the band is responsible for their guests.**
- For guests to be allowed in, a list of their full names must be emailed 48 hours prior to performance to:
 - o SAl Commander Tim Sullivan, sully64@yahoo.com

5. Food & Beverage

- Food will be available to Band Members Only as follows:
 - Burgers and hot dogs (no charge)
 - Menu items (restaurant/bar) 25% off. (Food items only, Beverages not included).
 - No discount on Alcoholic Beverages.
 - No complimentary or discounted food and beverages are available for Band Guests.

I have read and agree to the above terms:

Band name: _____

Phone number: _____ Email: _____

Signature: _____ Date: _____

3RD VICE COMMANDER – David Heinle - Speaking about Boys State and Americanism.


- Excused Absence- No Report

JR. PAST COMMANDER – Evin Planto

- No Report

FINANCE OFFICER – Bob Wine

- Presented Executive Summary of Post 291 Financials



Finance Officer- Executive Summary

EXECUTIVE SUMMARY
YEAR TO DATE 2024
THRU 06/30/2024

	2024		2023		2024	
	6/30/2024	6/30/2023	\$	%	ANNUAL	%
	YTD	YTD	CHG	CHG	BUDGET	OF ANNUAL BUDGET
MEMBERSHIP						
INCOME	402,836	275,252	127,584	46.4%	925,710	44%
OTHER INCOME	4,424	2,490	1,934	77.6%	5,000	79%
TOTAL INCOME	407,259	277,742	129,517	46.6%	931,310	44%
EXPENSES	469,110	434,686	34,425	7.9%	949,400	49%
NET INCOME	-61,851	-156,943	95,092	-60.6%	-18,090	342%
OPERATING						
INCOME						
BAR SALES	403,901	312,644	91,257	29.2%	685,000	59%
BANQUET SALES	314,441	231,203	83,238	36.0%	653,200	48%
RESTAURANT SALES	827,430	656,892	170,538	26.0%	1,365,000	59%
TOTAL FOODSERVICE	1,545,772	1,200,739	345,033	28.7%	2,903,800	53%
OTHER INCOME	238,883	206,805	32,078	15.5%	568,500	42%
GROSS INCOME	1,784,655	1,407,544	377,111	26.8%	3,472,300	51%
COGS	1,335,846	1,163,825	172,021	14.8%	2,439,850	55%
GROSS PROFIT	448,809	243,719	205,090	84.1%	1,032,450	43%
OTHER EXPENSES	604,619	535,068	69,551	13.0%	1,218,700	50%
TOTAL EXPENSE	1,940,465	1,698,893	241,572	14.2%	3,658,550	53%
NET ORDINARY INCOME	-155,811	-291,349	135,538	-46.5%	-186,250	84%
OTHER INCOME	24,010	22,992	1,018	4.4%	65,000	37%
FACILITY FEE	144,073	166,140	-22,067	-13.3%	470,000	31%
OTHER EXPENSE			0	0.0%		
NET INCOME	12,272	-102,216	114,488	-112.0%	348,750	4%
SUMMARY						
	2024		2023		CASH	
	NET INCOME	BANK CASH	NET INCOME	BANK CASH	CHG	
MEMBERSHIP	-61,851	176,020	-156,943	177,901	-1,881	
OPERATING	12,272	205,453	-102,216	177,904	27,547	
RESERVE ACCT		1,292,152		1,239,982	52,170	
TOTAL AL 291	-49,579	1,673,623	-259,160	1,595,787	77,836	

HISTORIAN – Johnny Arganda

- Unexcused Absence- No Report

SERGEANT AT ARMS – Mike Mailman


- Discussion on Officer on Duty responsibilities
 - Reminder to sign in when starting assigned day.
 - Review of materials in the OD book, located behind the bar.

CHAPLAIN – Barry Butzloff

- Several Members who have deceased from our member roster for 2024.
 - Will have list of names to give remembrance to.
 - At any meeting, or board meeting (i.e., Coffee Talk) it would be nice to have a few minutes for prayer.
 - Will have an “open door” for prayer request after the meetings.

SERVICE OFFICER – Cory Vigil

- Discussion of Donations Committee



Service Officer- Donations Committee

AL291 E. Committee Minutes
Thursday, August 1st, 2024


Purpose Statement: The Service Officer will approve grants and financial aid to veterans & military families.

Donation Committee: Cory Vigil, Ray Ricard and Barry Butzloff.

Veterans Served in June 2024: VEOF

1. NAVY requested assistance with funeral flight self/wife for \$479.06.
2. USMC requested assistance with moving company for \$443.66.
3. AIR FORCE requested assistance with baby items from Target for \$208.55.
4. USMC requested assistance with Verizon Phone bill past due for \$241.41.
5. NAVY requested assistance with hygiene, basic needs and clothing for \$158.74.
6. NAVY requested printer for school at \$237.04.
7. ARMY requested assistance with Spectrum and T-Mobile bill for \$257.68.
8. ARMY requested rental assistance for \$500.00
9. ARMY requested \$1800.00 for rental assistance. The Donation Committee approved.
10. ARMY requested assistance with motel for 7 days at \$770.00.
11. ARMY requested auto repair for \$531.31.
12. AIR FORCE requested an emergency flight for \$309.96.
13. NAVY requested assistance with utility and auto past due for \$483.88 & \$1,044.83.
14. NAVY \$500 for rental assistance.

All Lyft, Gas and Grocery Cards totaled with the 14 veterans supported above totaled:
\$10,515.57




Service Officer- Donations Comm (cont.)

Service Officer Account-

- \$1000.00 Independence Jam
- \$1000.00 - \$500 Grocery and \$500 Gas Cards
- \$49.25 OCTA Bus Passes
- \$1000.00 VAREP Housing Project – Marcos Villa
- \$750.00 OASIS – Air Museum Trip
- \$500 Lyft Credit
- \$500.00 Arco Gas Cards
- \$800.00 Boots, Beer & BBQ – Camp Pendleton Benefit
- \$600.00 Grocery Cards
- \$600.00 Arco Gas Cards
- \$300.00 Blind Motorcycle Ride

Total - \$4,747.99

\$3000 to AL Baseball – 6510 account



Service Officer June Report

Monthly Update for Service Officer		for the Aug 1, 2024 E-Board		
	2023 Actuals	2024 Budget	2024 Actual thru July 31	% of 2024 Budget thru Dec 31
6510 Donations				
6519 Honor Guard	7,478.36	2,500.00	1,310.99	52%
6521 Unrestricted Service Officer Expense	114,718.13	78,000.00	27,122.84	35%
6523- SO Discretionary		2,000.00	9,897.40	495%
6522 Restricted VEOF expense	129,645.07	65,000.00	70,291.45	108%
6515 Oratorical	-	-	-	0%
6510 Donations other	60,978.76	50,000.00	9,500.00	19%
Total 6510 expenses	312,820.32	197,500.00	118,122.68	60%
4520 VEOF current balance			37,780.36	
July Donations Out			18263.56	
July VEOF Donations Out			10515.57	

JUDGE ADVOCATE- Lawrence Brown

- Informed Executive Committee that 4 incident reports have been received the day after membership approved appointment.
- Judicial Committee is currently reviewing and will provide follow up at the next Committee meeting.

MEMBERS AT LARGE

- Jon Reynolds- No Report
- Walter Roberts- No Report
- Mike Berdine- No Report
- Mike Schubert- No Report
- David Zamudio- No Report

UNFINISHED BUSINESS

- Mike Mailman (Sgt. At Arms)
 - 5-7 months ago information concerning the work on the patio was requested by the Past Commander (Evin Planto), Past Judge Advocate (Diane Torrianni) and Past Adjutant (Nick Saifan) with no information provided as of today.
 - Wanted to inform the Executive Committee that this information has still not been provided.
 - Discussed lack of transparency on project and lack of going through the proper channels.
- Mike Shubert (Member at Large)
 - Requested update on Trike that was stolen
 - Commander Fleming informed committee that he has spoken to the representative and asked three questions.
 - Was there insurance coverage involved?
 - Do they have a police report to provide?

- How did they calculate the dollar amount for the damages they are asking for?
 - Is that the cost of a brand new trike today or the cost the he paid for it then?
- Response was vague with no answers.
- Asked for the representative to look into the questions and give a call back.
 - Have not received a call back and will wait for their response.

NEW BUSINESS

- ❑ Conflict of Interest Forms
 - Executive Committee members given Conflict of Interest Forms to review.
 - Commander Fleming discussed the importance of transparency to the Post Members and reviewed the form with the Committee.
 - Informed Committee that members of the House Committee have already signed.
 - Committee told to take and review and will follow up at the next meeting to have forms signed.
 - Adjutant gave an overview of Conflict of Interest Form.
- ❑ Commander Fleming raises discussion on amendment to the bylaws for the House Committee taking off the need for the Adjutant to be the Chair of the House Committee.
 - No disagreement with drafting the language and bringing it to the next Executive Committee for approval.
- ❑ Bob Wine presents a Motion “ I move that the Post official National Convention attendees to only include the Honor Guard, the Post Commander, the Adjutant, the Judge Advocate, and the Service Officer. Any other Post members who attend should do so at their own expense.”
 - Seconded: Jon Reynolds
 - Discussion concerning fiscal responsibility there need to be established guidelines. Discussion of concerns that several have paid for airlines, and possibly move this motion to be effective for 2025. Discussion that Post 291 is the second largest post and should have one of the largest delegations present. Discussion of National level seminars that can be attended.
 - Bob Wine states that it is not how many we want to spend but how many we can afford to spend and that we still need to have a limit on how many we send.
 - Bob Wine presents an amendment to his original motion: “I move that the Post official National Convention attendees to the August 2025 that the attendees should only include the Honor Guard, the Post Commander, the Adjutant, the Judge Advocate, and the Service Officer. Any other Post members who attend should do so at their own expense.”
 - Discussion on amendment.
 - Judge Advocate explains that the vote is only on the amendment and then there will be a vote on the amended motion.
 - Move to Vote on Amendment of date: M/S/D/ Motion Carries Unanimously.
 - Discussion opened on amended motion. Evin Planto states that it is not just who is going but what you are trying to accomplish not selected by people according to position.
 - Judge Advocate recommends a “friendly amendment” to the motion to clear any misunderstanding as far as whether the motion is for just August 2024 or ongoing.
 - Executive Committee agrees to “friendly amendment.”
 - Amended Motion: “I move that the Post official National Convention attendees starting with the August 2025 that the attendees should only include the Honor Guard, the Post Commander, the Adjutant, the Judge Advocate, and the Service Officer. Any other Post members who attend should do so at their own expense.”
 - Move to Vote: M/S/D/ Motion Carries Unanimously
- ❑ Service Officer, Cory Vigil- “I would like to make a motion to support VLI for the amount of \$2500.00.”
 - Seconded- Evin Planto
 - Point of Clarification: funds will be drawn from the Service Officer Account. Executive Committee agrees.
 - Move to Vote: M/S/D/ Motion Carries Unanimously
- ❑ 1st Vice Commander, Ernest Alfonso
 - Informed Executive Committee of iPhone training.
 - Service Officer recommends this should be part of the coffee talk.

- 1st Vice Commander, Ernest Alfonso
 - Discussion of providing Honorary Membership.
 - Discussion on how this is granted and reasons for allowing.
 - No motion brought forward.

GOOD OF THE LEGION

- Service Officer- Cory Vigil
 - Discussion on ideas to improve attendance at Gaming Night.
 - Discussion of the purchased equipment.

The slide features the American Legion logo in the top left corner. The title is "Good of the Legion Cory Vigil". Below the title is a photograph of a gaming event with a sign that says "XBOX GAME PARTY". To the left of the photo is the text "GAMING SUGGESTIONS?" and "We need some ideas on how to improve the participation or determine if this is worth continuing?". To the right of the photo is a numbered list of four suggestions.

**Good of the Legion
Cory Vigil**

GAMING SUGGESTIONS?

We need some ideas on how to improve the participation or determine if this is worth continuing?

1. Should we get support from American Legion Pacific Palisades. (Andre)
2. Change vendor as Kreiger Gaming hasn't filled expectations?
3. Sell equipment and get as much money as we can recover? Potential buyers would be Newport Elks or Acera Health Patriot Program?
4. Donate to a charity?

- Past Commander, Evin Planto
 - Discussion of the check of \$10K given to National Commander Campaign will be returned to the Post.

CLOSING PRAYER- Chaplain Barry Butzloff

ADJOURNED: Approximately 2133 hours.